

Minutes of the CHASS Faculty Meeting 4/19/06

1. Dean Linda Brady called the meeting to order and introduced Dr. Warwick Arden, Dean of the College of Veterinary Medicine, and Chair of the CHASS Dean Nomination Committee.
2. Dean Arden announced that the CHASS Dean search is progressing well. The committee has reviewed 51 applications and has narrowed the pool to nine candidates who will be invited to participate in airport interviews on Friday, April 21 and Saturday, April 22. The committee's objective at the conclusion of the interviews on Saturday, April 22, is to decide on two to four candidates to invite to on-campus interviews. Dates for the on-campus interviews are as follows: May 2-3, May 4-5, May 8-9 and May 10-11. The start date of the new dean will depend upon the candidate and the negotiation between the candidate and the Provost. The Provost's office handles the on-campus interview process and will be responsible for sending out to campus the candidate's interview dates, schedule, C.V., etc. At the conclusion of the on-campus interview process, the Provost will meet with the committee to exchange ideas and discuss recommendations for a candidate to whom an offer will be made.
3. Dean Brady introduced Dr. David Martin, Head of the Department of Psychology, and incoming Acting/Interim Dean of CHASS. Dr. Martin provided background on his work history at NCSU and his previous work at New Mexico State University. He also described his desire to keep the momentum going during the interim period and his desire to engage department heads in a review of departmental strengths and weaknesses. Dean Brady indicated that she and Dr. Martin are engaged in a series of meetings to review issues.
4. Minutes from the November 30, 2005 meeting were approved as written.
5. Committee Reports
 - Academic Life-No Report
 - Curriculum Committee- Risa Ellovich reported that the committee has been meeting every-other-week during the academic year and three out of four Mondays in April. They have reviewed 61 course actions, 17 minor actions, two new degrees, one curriculum revision and one new concentration. They have also consulted with Design on a program in Design Studies. The committee has developed a new policy of requiring materials to be copy edited before coming to the committee.
 - Personnel-No Report
 - Research-Matt Zingraff reported that last year sponsored program research was at \$2.7 million. Currently the college is at \$3.4 million (including current grants, research and engagement). Eight faculty received the scholarly project award this year.
 - Graduate-Matt Zingraff reported that the Master in Anthropology proposal will be presented to the Administrative Board of the Graduate School tomorrow. The Board will vote in two weeks on the establishment document. He also explained the need to work through research to develop a larger pool of funds for the Graduate Student Support Plan (GSSP). On the extension side, the Department of History was awarded a K-12 outreach initiative award that will support workshops for high school teachers on world history. The college was pleased to fund this proposal in the amount of \$10,000 per year for a three-year period. The college will forward another call for proposals in

2008. Finally, Toby Brody, Department of Foreign Languages and Literatures, and Ann Ross, Department of Sociology and Anthropology were two of eight NC State faculty inducted into the Academy of Outstanding Faculty Engaged in Extension on April 18.

- International Studies- In Anne Schiller's absence Randy Thomson gave the report. This semester was a busy one for the International Programs Committee. In January, committee members ranked 158 applications for College study abroad support, and awarded the ten scholarships currently available. They instituted a new rule that majors receiving CHASS support will help participate in various ways in the development of Study Abroad in CHASS upon their return. The committee organized and hosted a large inaugural celebration of the CHASS IS major on February 16 that received positive publicity for International Programs as well as International Studies. Committee members continued their work in two task groups, one on internationalization chaired by David Ambaras, the other on the enhancement of study abroad chaired by Steve Wiley. The task groups have each produced a report on short and medium range goals that they will begin to implement in September, 2006. The committee has also been working with the faculty of their home departments and with Helga Braunbeck, special assistant to the IS Program, on a series of revisions to the IS major that will strengthen and expand that degree. Helga Braunbeck has nearly completed the revision document, and expects to submit it to the Undergraduate Curriculum Committee later this month.
 - Reappointment, Promotion and Tenure (RPT)- Doug Jesseph, chair of the CHASS RPT Committee, reported that the committee reviewed 23 cases this year. The process was better this year because departmental standards have become clearer, the committee had access to a secure server, which greatly facilitated its work, and the quality of the faculty candidates was high. Problems stemmed from the role of the Statement of Mutual Expectations (SME) not comporting with departmental RPT guidelines, the status of work accepted for publication but not yet in press, and the timeline dictated by the university becoming more compressed which shortens the length of time for the college level review. Dean Brady thanked Dr. Jesseph and all of the committee members. She reported that the SME problem is university-wide. Some deans sign off on every SME in the college. Another approach is to produce a one-page SME document that refers at the top to the department's RPT rule.
6. Dean's Report: **Compact Plan Update:** After discussion among department heads and Dean's Office staff and in looking at the charge from the Provost to submit a single item for the 2006-07 Compact Plan request, the college has requested approximately \$765,000 in new, permanent funding to support Special Faculty recruitment, retention, and instructional quality. In recent years, the competition for recruitment and retention of Special Faculty has become increasingly fierce, especially in English, Foreign Languages & Literatures, and Communication. Our compact request for 2006-07 focuses specifically on the needs of these three departments. Our request was \$100,000 over the limit of 2% of our state-appropriated budget. The issue of raising the section compensation rate across the college for Special Faculty also needs to be addressed, but given the current request was already

over the funding request limit, that piece has been deferred. During the past three years, CHASS has internally reallocated more than \$150,000 in support of this initiative, and plans an additional reallocation of \$22,000 in 2006-07. The compensation problem of Special Faculty has resulted in recruitment problems and salaries that are lower than teachers in Wake County schools. Dean Brady wanted to address this problem before departing NC State. The plan was presented to Provost Nielsen, John Gilligan, Vice Chancellor for Research and Graduate Studies, Jim Zuiches, Vice Chancellor for Extension, Engagement and Economic Development, Karen Helm, Director of University Planning and Analysis, and Katie Perry, Senior Vice Provost, on April 6. It was well received, however, we won't know what percentage will be funded until the fall. Dean Brady thanked Nancy Penrose of the Department of English for providing a careful analysis of the problem in English and to the Departments of Foreign Languages and Literatures and Communication for their data contributions. Interim Dean David Martin along with the incoming Dean will work on developing the college's new, three-year compact plan in the fall.

Facilities Update: Ed Funkhouser, CHASS Facilities Coordinator, provided an update on building renovations impacting CHASS. The first building, Withers Hall, will be completed fall of this year. Dean Brady thinks it would be appropriate for CHASS to plan some events after Withers opens to recognize the co-location of three humanities departments: Foreign Languages and Literatures, History, and Philosophy and Religion. In terms of future space, a presence at Centennial Campus is a goal for CHASS; however, a new approach to the cost of rent would have to be developed. CHASS should work with other colleges to lobby for this approach.

7. Other Business: N/A
8. Adjournment

Respectfully submitted,
Amy Jinnette
Executive Assistant