

Minutes of the CHASS Faculty Meeting (4/14/2004)

1. Dean Linda Brady called the meeting to order at 3:00 PM. Dean Brady introduced Kathy Council, Vice President of Publications at SAS Institute. Ms. Council, a long-time member of the CHASS Board of Advisors and former chair of the Board, is a member of the Campaign Steering Committee.

Dean Brady unilaterally consulted with a few people in selecting the date for this meeting and in setting the agenda, as she was unable to connect with the Chair of the Faculty Council. Over the summer, she would like to think about faculty governance and ways to reinvigorate college committees and would like suggestions from faculty on how to proceed.

2. Committee reports were received as follows:

Academic Life
No report.

Curriculum (Professor Hambourger)
The committee approved two proposals: 1) the proposal to reduce the number of humanities and social sciences GER courses by 3 hours and 2) a proposal to change the way the university determines foreign language proficiency. The university has put a moratorium on GER changes as a task force is being established to review the entire GER structure.

Graduate Studies (Professor Jordan)
Professor Jordan recognized committee members and stated the committee approved and recommend to the college the MA in Anthropology degree proposal, which the college approved and will be before the Graduate Administrative Board soon, and the Authorization to Establish a Ph.D. in Communication, Rhetoric and Digital Media, also approved by the college and is expected to be before the University Graduate Council and the Board of Governors in the Fall.

International Studies (Professor Wallace)
The committee has been working on the BA in International Studies degree proposal, which was approved by the Board of Trustees on February 19, the International Connections week program and is working with the Study Abroad Office to review programs. Dean Brady reported that an International Operations Council is being created at the university level and that Akram Khater, Director of International Programs in CHASS, will serve as the college representative.

Personnel
No report.

Research (Dean Zingraff)
The committee has awarded five faculty with the CHASS research awards. Summer stipends have increased to \$5,000.

Faculty Senate Report: Professor Cat Warren reported that the creation of a Faculty Budget Advisory Committee to the Chancellor has been approved by the Faculty Senate, the Provost and the Chancellor. This will be a permanent standing committee to include

the Provost, the Chief Financial Officer, five faculty members, and a dean and department head representative. Prof. Warren was elected by the Faculty Senate to serve on this committee. Professor Dennis Daley, in his capacity as Faculty Senate Chair, will also serve.

3. Dean's Report:

Campaign: The university is in the third year of a seven-year, one billion dollar campaign. The college's overall goal is \$12 million. CHASS is working closely with a terrific group of volunteers including a small group serving on the campaign steering committee. This committee meets five times a year on Friday afternoons. Dean Brady shared the PowerPoint presentation that CHASS made to the committee in February. Kathy Council provided a breakdown of where the college stands in relation to its goal in each of the eight categories. Overall, CHASS has reached 53% of its goal.

Reappointment, Promotion and Tenure (RPT): CHASS reviewed 22 cases this year. The University's Board of Trustees meets April 15-16 and the official word on RPT decisions is expected shortly thereafter. Dean Brady reported that the opportunity deans had this year to meet individually with the Administrative Reappointment, Promotion and Tenure Committee was helpful. She thanked members of the 2003-2004 CHASS RPT Committee for their service this year.

The university is taking another look at RPT procedures. Departments were asked to reformat procedures into the Policies, Rules and Regulations (PRR) format. Many conversations have occurred this year with the college committee, resulting in the formation of the RPT Advisory Committee, which is convened by Matt Zingraff. Dean Zingraff provided an update on the committee's work. The committee's intent is to help departments better communicate their standards, evidence and reasoning to help make the dossiers as strong as possible.

The College would like to hold a workshop on RPT in the fall for untenured faculty and faculty coming up to full professor. Dean Brady would like input from faculty and department heads on how best to structure the workshop.

4. New Business: Dean Brady congratulated the Department of Political Science and Public Administration, and Drs. Jim Svava and Andy Taylor in particular for securing a grant from the John William Pope Foundation to establish a new collaborative effort addressing the Economic, Legal and Political Foundation of Free Societies.

The CHASS Faculty Awards Ceremony is Tuesday, May 4 at 4:00 p.m. in the Caldwell Lounge.

Dean Brady thanked Gail O'Brien for her outstanding service to the college as Associate Dean for Academic Affairs. O'Brien, who is stepping down from this post July 1, will be formally recognized at the awards ceremony.

Dennis Daley reported that a new Chancellor is expected to be in place by the end of the calendar year.

Respectfully submitted,
Amy Jinnette
Executive Assistant