**PROPOSAL PREPARATION PROGRAM (PPP) FUNDING REQUEST**

|  |  |
| --- | --- |
| **PI Name\*:** |  |

\**This person must be eligible to be the PI on  
any grant submitted from NC State*

|  |  |  |
| --- | --- | --- |
| **PI Rank:** | * Assistant Professor * Associate Professor * Professor | |
| **Department:** |  | |
| **Link to the RPF, solicitation, announcement, or program or programs to which you will apply** | | *Replace this text with the web addresses of the program. Provide links to* ***specific programs****, not to a funder’s main page. For example, nsf.gov would not suffice.* |
| **Name, Telephone Number, and email of the program manager, program officer, or other appropriate contact responsible for this program or these programs** | | *Replace this text with the requested information. If you list multiple programs, make sure you list multiple contacts.* |
| **Due Date or Dates for submission** | | *List the due dates for proposals to the programs you list above.* *Please note that your proposal should be ready for processing by the Research Office at least one week before the due date to allow time for processing in the Research Office and at the University.* |
| **Estimated amount of funding to be sought from these programs.** | |  |
| **Tentative start date of the project if funded** | | *mm/dd/yyyy* |

**Project Summary:**

*Replace this text with no more than 700 words that describe the project that you plan to undertake. Write this in a form that would be used in a grant proposal to an external funder, not just for College funds*.

**Budget**

*Please provide a short budget for the funds, up to $3000. You may use the table below, or copy cells from a spreadsheet.*

|  |  |
| --- | --- |
| **Item** | **Cost** |
|  |  |
|  |  |
|  |  |
| ***Total*** |  |

**Attachments:**

You may attach any additional documents that you believe would be helpful.

*When you have completed this form, email this form and any attachments to Associate Dean Tom Birkland,* [*tabirkla@ncsu.edu*](mailto:tabirkla@ncsu.edu)*, with a copy to Joyce Christian,* [*jjjones3@ncsu.edu*](mailto:jjjones3@ncsu.edu)*.* Please also attach a short letter of support for your plans from your department head; your department head can also directly email that letter to Tom Birkland with a copy to Joyce Christian.