

NC STATE UNIVERSITY

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1 February, 2014

To: Betsy Brown, Assc. Provost
Fr: Jeff Braden, CHASS Dean
Re: CHASS Response to Provost's Request regarding URPTC Recommendations
cc: Chair Dennis Daley, CHASS RPT Committee (CRPTC)

Below are the recommendations to which we were asked to respond (*in italics*), and our response to them. Please let me know if you have any questions, etc.

Recommendation 5 – College RPT Committee Voting

Response: The Provost is requesting that colleges clarify in their rules (1) that faculty should vote only once on each case (as a DVF or CRPTC member) and (2) whether CRPTC members can participate in the assessment of faculty from their home departments.

CHASS Response: Our current rule (see <http://policies.ncsu.edu/rule/rul-05-67-411>) is quite clear with respect to this issue: “No member of the CHASS RP&T committee will take any part in the consideration of cases from his/her own department. Committee members will recuse themselves from both discussion and voting when cases from their own departments are before the committee.” We therefore recommend no action or change.

Recommendation 7 – RADAR Report and an Individual Faculty Member's Portion of Funding

Response: Although RADAR is now able to generate a report designed for the RPT dossier (using a new button on the main menu in RADAR labeled “Generate RPT Dossier Report”), the RADAR system is not able to report an individual faculty member's portion of the funding. We have asked the deans to include in their college RPT rules whether this information is required in the dossier.

CHASS Response: After deliberation with the CRPTC, it was agreed that, for some disciplines in our college, the RADAR reports were likely to be of little value. However, in cases where faculty do have RADAR activity in collaboration with others, we will ask that they include a brief account of their role in multi-investigator RADAR entries.

Proposed CRPTC rule (to be added to 05.67.411 section 7.3): Candidates whose RADAR entries list multiple investigators must include a brief (1-3 sentence) description of their role in each project within their dossier.

Recommendation 8 – Evaluation of Work done before a Faculty Member came to NC State

Response: The Provost has asked the deans to include in their college RPT rules a statement regarding how work done before a faculty member begins work at NC State will be assessed in RPT reviews. He has suggested a statement such as one already used by some departments: “The merit of the faculty member’s program rather than time in rank is the basic standard for all recommendations for RPT. However, the dossier should demonstrate that the faculty member has established a record of performance at NC State.”

CHASS Response: We propose that the provost language be added to section 3 of our current statement on “General Standards,” viz.: The merit of the faculty member’s program rather than time in rank is the basic standard for all recommendations for RPT. However, the dossier should demonstrate that the faculty member has established a record of performance at NC State.

In addition, at a Council of Deans meeting earlier this year, the Deans agreed that whether or not college level administrators (which includes more than just Associate Deans) can vote in their home department DVFs was to be documented in the college RPT Rule. For those colleges that don’t already address this issue in their rule, please include this item when making the other updates to your college rule.

CHASS Response: We propose that the following paragraph be added to section 7.5 of the current CHASS policy: The person responsible for making the college’s recommendation to the provost (i.e., the dean or the dean’s designee) regarding the candidate(s) shall not participate in discussions within that individual’s DVF nor within the college RPT committee regarding the candidate(s) under review. Also, that person shall not vote in any DVF or college RPT committee regarding the candidate(s) under review.

We discussed these changes in our CRPTC and CHASS fall faculty meeting. In both instances, they were supported by those present. These recommendations were also reviewed and approved by the members of our College RPT Committee, and were approved unanimously by the CHASS leadership (i.e., all heads and deans). Please let me know if you have any questions or concerns.